

Dear Prospective Cadet,

Thank you for your interest in becoming a member of the NORTHEAST CHAPTER II VOLLEYBALL OFFICIALS ASSOCIATION. Our chapter provides a two-year Cadet Training Program for those individuals who wish to become eligible to officiate high school volleyball matches. We have designed a program that will train these individuals in a comprehensive knowledge of the rules in preparation for the National Federation Rules Exam and in the proper mechanics of officiating.

To become an active member in our organization, you must fulfill the following requirements:

1. Complete the 'online' application. Submit two (2) letters of reference by email to the Cadet Supervisor (pzlaker@gmail.com). Submit the registration fee of **\$270 online**. Complete the CONCUSSION CERTIFICATION course (www.nfhslearn.com) **dated AFTER July 1, 2023** and submit certificate to the Assistant Cadet Supervisor (milton5girls@aol.com).
2. Pick up materials at the Orientation Meeting on **Wednesday, August 16th**, at Passaic County Technical Institute, 45 Reinhardt Road, Wayne, NJ at **7 PM**.
3. Attend **five** pre-test virtual meetings, where the rules of volleyball will be presented and discussed by our chapter rules interpreter, Sharon Hughes. Currently, the meetings are scheduled for **Monday, August 28; Wednesday, August 30; Wednesday, September 6; Monday, September 11 and Monday, September 18 from 7:30 to 9:30 PM**.
4. Attend two mechanics sessions in person, where proper volleyball officiating techniques and mechanics will be presented and practiced. Currently, the dates are **Wednesday, September 13 and Wednesday, September 20 from 7:30 to 9:30 PM** at Passaic County Technical Institute.
5. Obtain a passing grade of 80 on the National Federation written Exam that will be given on **Tuesday, September 26** at 7:30 PM at Passaic County Technical Institute. NO alternate test date is available. If you are not available on this date, DO NOT APPLY.
6. Complete the NFHS 'BALL HANDLING' and 'ALIGNMENT' Courses prior to taking the NFHS Exam. Submit the Completion Certificates to the Assistant Cadet Supervisor (milton5girls@aol.com).
7. Submit eight observations of Varsity/JV matches during the first year of the Cadet Program. Signature sheets will be provided for verification purposes. These observations must be submitted to the Assistant Cadet Supervisor by the conclusion of the Spring season of the 1st year of the Cadet Program. You are not permitted to officiate varsity matches.
8. During Year 2 of the Cadet Program, submit five passing floor/game evaluations, each from a different certified official in good standing from the NORTHEAST CHAPTER II VOLLEYBALL OFFICIALS ASSOCIATION. These evaluations must be submitted to the

Assistant Cadet Supervisor by the conclusion of the Spring season of the 2nd year of the Cadet Program. Forms will be provided.

9. Cadets in the second year must fulfill all chapter requirements as they pertain to dues, meeting requirements, refresher test and concussion certification.

10. Once you pass the NFHS Exam you will be required to register with NJSIAA & undergo a 'Background Check'. This must be done prior to accepting any lower-level high school assignments.

The preceding criteria must be completed by the conclusion of the Spring season of the 2nd year of the Cadet Program or the cadet will forfeit his/her status and will be dropped from the association. While a cadet, you may schedule and officiate non-Varsity matches only!! Remember, you must register with the NJSIAA prior to accepting these assignments. This would include freshmen and elementary games, except for those games when you are being evaluated by a certified official.

NOTE: The closing date for receipt of your application is **AUGUST 4, 2023**. Space is limited to forty (40) applicants. In the past the class has been filled before the deadline. If your application is received after the class is filled, your registration fee will be returned.

You will receive a packet on **Wednesday, August 16th**, which will include a Rule Book and Case Book. You should review the material and follow the directions prior to the first meeting on **Monday, August 28, 2023**. Any applicant wishing to withdraw from our program prior to the first class may do so by submitting a letter to that effect to me. You will then receive a refund of your fees less the cost of materials and a \$25.00 handling fee. No refund requests will be honored once classes begin. Withdrawal requests must be received before **August 28, 2023**.

Peter Zubiaurre; Cadet Supervisor
Northeast Chapter II Volleyball Officials Association