

The following is a list of expectations and protocols for officials selected to officiate NJSIAA State tournament matches. You are expected to read and adhere to these instructions. If you are unable to comply with any section, PLEASE DECLINE THE ASSIGNMENT. Officials should also print out and have available a copy of the relevant pages of the Tournament Regulations available on the NJSIAA website.

Note: All late rounds of the Volleyball State Tournament will be assigned by the Tournament Director. If you want to be considered for assignments in any round of the tournament, it is imperative that you be registered, accepted and ready to be assigned on the **Post Season Volleyball** account on Zebraweb. Contact your chapter secretary to make sure a current list of all eligible officials is sent to the Tournament Director so adjustments can be made. It is also imperative that your post season available dates be accurate and any dates you are not available are blocked. Failure to not accept a date that appears as open, will cause you to not be considered for future rounds.

1. All officials are required to confirm with the Tournament Director as soon as he/she accepts the match as to time, date and site either by email. Games will be assigned via Zebraweb, so keep calendars up to date.
2. **Officials working the Finals/ T of C must arrive at the site 45 minutes before match time.** Getting to William Paterson (for the finals) can be tricky so plan enough time to arrive on time. You are to be dressed in uniforms or in neat casual street clothes. Dressing rooms are available for changing if necessary. If there is an issue that is causing you to be late, it is your responsibility to contact the Tournament Director /site manager to inform them. Call or text ASAP.
3. Make sure your uniform is clean and pressed. Shirts should be clean and bright. Dress pants should be worn, not casual style pants. No association logos are permitted on any garment including jackets and shirts. The whistle lanyard must also be plain black or white. The **ONLY** permitted logo is the required NJSIAA embodied logo and an American Flag. **If an undershirt is worn under the uniform shirt, it must be plain white with no writing or images bleeding through. No cell phones are permitted to be kept with you during the match!!**
4. All officials **MUST** check in on your ARRIVAL at the site with the supervisors (**do not go directly to the stands**) in order to complete paperwork and receive any last minute updates. All officials should avoid fraternization with coaches and players and should sit in an area of the stands that will not bring attention to them. **Please do not linger near the supervisors table or practice area.**
5. R1s will meet with their team to review and discuss pre-match and post-match protocols. R1s will discuss mechanics and review playing area with their R2 and Line Judges. Review Informal signals to be used. Make sure the R2 knows to concentrate on hand/foot faults at the centerline as well as overlapping on receiving team. R1s - Do not lose sight of your main responsibility of seeing all contacts. Officials as Line Judges will be using flags for all matches. Line Judges should review flag procedures in the case/rules book, prior to the date of your assignment. R1s should only overrule an official who is serving as a Line Judge if there has been an **OBVIOUS** error in judgment. The R1 must be absolutely sure that the incorrect call was made! It is recommended that the R1 call the line judge over to discuss the call before deciding to overrule it.

6. The R2 will instruct the scorekeeper and Libero tracker on their duties. For the neutral site rounds, they will be experienced adults or college players. You will have certified officials as the line judges. **Do not indicate any in/out on sidelines are your side, (except antennae violations).** It creates the possibility of conflicting calls. Make sure you observe the receiving team at the moment of serve and not the flight of the ball from the server. Also, during play do not follow the ball!!! Watch NET and CENTER line for Violations. **R2s are directed by NJSIAA to utilize a line up card in your hand(s) and maintain a record of all substitutes and time outs during the match (As per NFHS). DO NOT PUT THE LINE-UP CARD IN YOUR POCKET!!** R2s are to check the floor lineups using this card and **MAY NOT** use the coaches' line up sheets to check line-ups. R2s need not track servers!

7. During the pre-match coaches and captains meeting the R1 and R2 will stand side by side facing the court and the Line Judges will stand side by side facing the R1 and R2. **The R1 must read the NJSIAA sportsmanship statement during the pre-match conference. NO EXCEPTIONS!**

(Note: Warm up times: the 10 Minutes General will be completed on the warm up courts [unless time permits]. The remaining 7 Minutes Visiting Team, 7 minutes Home Team is be done after the coin toss. No match will start prior to the scheduled start time but may be delayed by previous matches going long. The site supervisors will inform you of the timing regarding the pre-match warm-ups.)

8. During the pre-match introductions, including the playing of the National Anthem, the officiating crew should be opposite of the scorer's table side of the court. That procedure is to avoid the handshakes during the introductions and contact with the fans near the scorer's table. The R2 may go to the scorer's table to prepare for the starting line-ups and any other duties but should return when completed.

9. During timeouts, line judges should move to the attack line on the R1 side of the court and return to their line as soon as one team finishes their timeout or at 15 seconds remaining of the timeout. There should be no discussion with the R1 unless warranted. Also, Line Judges are not ball retrievers. That will be handled by site assistants.

10. In addition, line judges should move to the attack line on the R1 side of the court between sets (do not wander around the court or go up to the R1 unless indicated to do so by the R1).

11. **All equipment will be checked by site management for compliance so R1/R2 does not check ball inflation or net height. If necessary and you feel the need to check the balls or the net, then do so. Any concerns/adjustments needed with balls or nets should be brought to the site supervisors. Do not correct or adjust yourself.**

12. All officiating fees for this round will be paid through ZebraPay on your Zebraweb account.

NOTE: If NJSIAA staff or Tournament Director/Supervisor directs a change in any of the stated procedures, their instructions take precedence over these.

Revised: October 17, 2021